

WELLINGTON BOTANICAL SOCIETY INCORPORATED

PERFORMANCE REPORT

FOR THE YEAR ENDED: 30 JUNE 2019

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WELLINGTON BOTANICAL SOCIETY INCORPORATED

ENTITY INFORMATION

WHO WE ARE? WHY DO WE EXIST?

for the year ended: 30 June 2019

Legal name of entity:	Wellington Botanical Society Incorporated
Other name of entity:	Wellington BotSoc
Type of entity and legal basis:	Registered charity ; Incorporated society
Registration number:	CC10518

PURPOSE:

Aims to encourage the study of botany, particularly the New Zealand flora;
to foster an interest and appreciation of native plants in the field;
to collect and disseminate knowledge of native plants,
to encourage cultivation of New Zealand flora;
to advocate for the conservation and protection of New Zealand flora,
and the preservation of lands and waters in their natural state under protected area statutes

STRUCTURE:

The Society is managed by a committee including a President, two Vice-Presidents, Secretary, Treasurer, and five other members elected at the Annual General Meeting

MAIN SOURCES OF THE ENTITY'S CASH AND RESOURCES:

Society activities are funded by member subscriptions, donations, and interest on assets

MAIN METHODS USED BY THE ENTITY TO RAISE FUNDS:

Funds are raised with the donation and sale of native plants and botany books at monthly meetings

RELIANCE ON VOLUNTEERS AND DONATED GOODS OR SERVICES:

The Society relies on volunteer time and expertise in all aspects of its activity, eg governance, submission preparation, newsletter and Bulletin publication and distribution, accounts, adjudication, website maintenance, response to queries, and the organisation of field trips and meeting speakers.

ADDITIONAL INFORMATION:

Botanical research is supported with financial awards, and the Society manages funds on behalf of the John Child Bryophyte and Lichen Workshop.

CONTACT DETAILS:

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STATEMENT OF SERVICE PERFORMANCE

WHAT DID WE DO?

FOR THE YEAR ENDED: 30 JUNE 2019

DESCRIPTION AND QUANTIFICATION OF OUTPUTS:	Actual
Field trips : updated species lists lodged with NZPCN and landowners; Manawa Karioi Reserve, 'Post Office Bush' Quartz Hill Road Makara DoC covenant, Wainuiomata River West branch, Maunganui Akatarawa Forest, Bannockburn Central Otago summer camp, coastal and estuarine vegetation Pāuatahanui inlet, Steenkamp property Long Gully Brooklyn, Bioblitz Wellington Botanic Garden bush remnants, Rallywoods Akatarawa Forest, Northern Forest East Harbour Regional Park.	10
Te Marua Bush workbees : weed control and revegetation of significant matai/totara/maire remnant in Kaitoke Regional Park in partnership with Greater Wellington Regional Council (GWRC)	2
Submissions and reports : on draft Outer Green Belt Management Plan 2018 (WCC), Porirua Adventure Park, Parks Network Plan 2019-2029 update, Proposed Regional Pest Management Plan(GWRC), regional biodiversity framework workshops	5
Meetings : speakers and topics being update on conservation status of indigenous vascular plants and the NZ Threat Classification System (Jeremy Rolfe); AP Druce Memorial Lecture (Prof Bruce Clarkson); NZ's most distinctive and threatened ecosystems with focus on the Mackenzie Basin (Dr Susan Walker); outer green belt management plan review (Bec Ramsay) – medicinal use of native plants in Māori culture; native plants as effective insulators (NIWA Science Fair co-winners Thomas Fraser and Louis Holland respectively) – research on Mayor Island(Tuhua) on evolution of island plants (Matt Biddick) – NZ's unique fat slugs (Dr Dave Burton); toropapa- <i>Aleuosmia</i> (Lara Shepherd); non-native plant invasions in NZ (Prof Philip Hulme); GWRC's KNE, wetlands and riparian programmes (Richard Romijin), and the Wellington Regional Indigenous Biodiversity Strategy process (Joshua McLennan-Deans); NZ's biodiversity strategies (Dr Wren Green); habitats and plants of Ata Whenua The Fiordlands (Rowan Hindmarsh-Walls). Members' evening.	10

Awards : Jubilee Award: Debra Wotton - Veronica armstrongii seedling establishment NIWA Science Fair prize: Thomas Fraser - rongoa Māori Louis Holland - can a native plant be an effective insulator? VUW Student Field Grant: Ganges Zi Yang Lim - leaf shape polymorphism and seed dispersal in coastal plants Fabio Mologhi - island biogeography and species richness Katherine de Silva - factors that constrain or promote plant growth in revegetation plots	3
Newsletters : including submission and trip report detail	3

STATEMENT OF RECEIPTS AND PAYMENTS

HOW WAS IT FUNDED? WHAT DID IT COST? FOR YEAR ENDED: 30 JUNE 2019

	Notes	Actual This year \$	Actual Last year \$
Operating Receipts			
Subscriptions, donations and other receipts from members	2	6,488	6,825
Interest from investment income (bank deposits)	2	5,856	5,709
Bulletin sales to non-members		20	0
Donation from non-member		50	
Total Operating Receipts		12,414	12,534
Operating Payments			
Payments related to providing goods or services	3	2,242.65	2,226
Awards and grants paid	3	4,650	3,350
Subscriptions to related organisations (NZPCN , ECO)		180	180
Bulletin #57 printing and distribution	3	2,568	-
Total Operating Payments		9,640.65	5,756
Operating Surplus or (Deficit)		2,773.35	6,778
Capital Receipts			
Receipts from sale of physical assets		0	0
Capital Payments			
Purchase of physical assets expect to use for more than a year		0	0
Increase/(Decrease) in Bank Accounts and Cash		3,260	5,859
Bank accounts and cash at the beginning of the financial year		157,228	151,369
Bank Accounts and Cash at the End of the Financial Year		160,488	157,228

Represented by:

Cheque account		3,364	2,963
Savings account(s)		2,689	5,686
Term Deposit account(s)		154,425	148,576
Cash Float		10	3

Total Bank Accounts and Cash at the End of the Financial Year		160,488	157,228
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STATEMENT OF RESOURCES AND COMMITMENTS

WHAT DO WE OWN? WHAT DO WE OWE?

AS AT 30 JUNE 2019

SCHEDULE OF RESOURCES

	This year \$	Last year \$
Bank accounts and cash (from Statement of Receipts and	160,448	157,228
Money held on behalf of others		
Description		Amount
Tom Moss Student Award in Bryology	11,078	10,661
John Child Workshop Contingency Fund	5,717	5,502
Other significant resources		
Description and source of value		Cost or current
Postage paid envelopes at cost	1,267	1,406
Stamps at cost	240	570

NOTES TO THE PERFORMANCE REPORT

FOR THE YEAR ENDED: 30 JUNE 2019

NOTE 1: ACCOUNTING POLICIES

How did you do your accounting?

Basis of Preparation

Wellington Botanical Society is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

Wellington Botanical Society is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

NOTE 2: ANALYSIS OF RECEIPTS

HOW WAS IT FUNDED?

		This year	Last year
Receipt Item	Analysis	\$	\$
Subscriptions :	ordinary	3,060	3,310
	country	855	945
	student	50	30
	group	914	954
	Total	4,879	5,239

		This year	Last year
Receipt Item	Analysis		\$
Donations :	Jubilee Award (incl \$50 non-member donation)	1,335	1,335
Total		1,335	1,335

		This year	Last year
Receipt Item	Analysis	\$	\$
Receipts from members :	book sales	205	103
	plant sales	119	148
	bulletin sales	0	0
Total		324	251

		This year	Last year
Receipt Item	Analysis	\$	\$
Interest from investment income (bank deposits) :	General account	1,914	1,854
	Jubilee Award Fund	2,910	2,856
	Student Field Grant	400	373
	Tom Moss Student Award in Bryology	417	418
	John Child Workshop Contingency Fund	215	208
Total		5,856	5,709

NOTE 3: ANALYSIS OF PAYMENTS

What did it cost?

		This year	Last year
Payment Item	Analysis		\$
Payments related to providing goods or services :	printing and stationery - includes envelopes	36	209
	newsletter print runs	764	787
	postage - includes address labels, stamps	154.39	507
	website costs - past two years	414	-
	meeting and speakers' expenses	611	512
	administration - includes PO Box fee, A/R filing fee	263.26	211
	Total		2242.65

		This year	Last year
Payment Item	Analysis		\$
Awards and grants paid :	Jubilee Award	2,600	2,600
	Student Field Grant	1,800	600
	NIWA Science Fair Award	250	150
	Total	4,650	3,350

		This year	Last year
Payment Item	Analysis		\$
Bulletin #57	print run	2,109	-
	distribution	459	-
	Total	2,568	-

NOTE 4: RELATED PARTY TRANSACTIONS

		This year	This year	Last year
		\$	\$	\$
Description of Related Party Relationship	Description of the Transaction (whether in cash or amount in kind)	Value of transactions	Amount outstanding	-
Committee	Regularly provided voluntary time and skills			

NOTE 5: ADDITIONAL NOTES

Attached is the audited Statement of Income and Expenditure for the year ended 30 June 2019, and Balance Sheet as at 30 June 2019, which is provided to members for comparisons to be made with previous financial year results, and in accordance with Rules of the Wellington Botanical Society.

Website costs are for the two financial years ending 30 June 2019. Funds for the annual January BotSoc summer camp are in a separate -02 Current Account. The account is not included above and not subject to audit. At 30 June 2019, the 02 account had a credit of \$385.